

2 September 1958

MEMORANDUM FOR: CIA Librarian

SUBJECT: Delays in Procurement of Priority Publications

1. A basic and urgently needed reference tool is the Statistisches Jahrbuch der DDR. The issue for the year 1957 is especially pertinent to the MIS draft now nearing completion in ORR. Because the procurement of this title was delayed approximately one month, a considerable amount of the MIS draft will have to be reworked by ORR so as to incorporate the later statistics.

2. At many stages in this procurement activity there were errors of procedure and of performance which have cumulatively given the procurement system a black mark. A partial chronology of actions follows:

<u>Date</u>	<u>Action</u>	<u>Remarks</u>
(no date)	None	As this title is on the list of annuals automatically reordered, no priority order was placed for this year's edition.
25 June 1958	Request form submitted by [REDACTED] of ORR. 25X1A9a	The only publication date cited was "latest." The request would have been processed quicker if reference had been made to the previous (1956) edition.
(no date)	None	Waiting for funds to become available for obligations.
17 July 1958	Funds made available by IRR/EX	
21 July 1958 Monday	Nine copies transmitted from Berlin.	Sea pouch. Received 26 August 1958.

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22 July 1958	OM to Berlin drafted.	Two requested via air pouch. This title should have been requested by separate OM and not buried in a long list, which was processed in a routine manner.
24 July 1958	OM sent to Berlin requesting, interalia, 12 copies of this title.	Two via air pouch.
1 Aug 1958	Economic Weekly Review No. 345 submitted by AMCONGEN, Berlin 25X1A6a	Source of one article is cited as Statistisches Jahrbuch, 1957.
4 Aug 1958	ORR memorandum sent to OCR [REDACTED]	Inquired as to availability of 1957 Statistisches Jahrbuch.
11 Aug 1958	OM to Berlin.	Requests information on publication date or availability.
13 Aug 1958	Census Bureau received copy of this title.	Received on exchange directly from East Germany.
20 Aug 1958	Berlin OM in response to 11 Aug 1958 OM to Berlin	Suggests a number of pages may have been removed or changed prior to publication.
20 Aug 1958	25X1A62 Memorandum 510 from [REDACTED]	1957 yearbook is on sale and "a large number of copies" have been sent by PPO in Berlin.
21 Aug 1958	ORR learned of Census Bureau's copy. Borrowed same and had it reproduced.	
22 Aug 1958	WIROM 90 to Berlin.	Cites Census Copy. Requests two for WF soonest.
26 Aug 1958	Berlin WIROM 176	"Nine statistical yearbooks mailed WF, July 21."
26 Aug 1958	Nine copies received via air pouch.	Distribution was prompt but could have been speeded by a few hours up to a few days by greater use of initiative in Acquisitions Branch.

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3. Two serious weak points appear in this chronology.

- a. With or without specific instructions the Publications Officer should have transmitted at least one copy by air pouch immediately upon publication. There could have been no doubt in anyone's mind as to the value of this reference tool even if the MIS draft had not been in preparation.
- b. Three weeks' delay in Acquisitions Branch before a specific requirement was sent out resulted from the lack of appropriated funds against which obligations could legally be written.

25X1C4a

4. A memorandum has been sent to [REDACTED] pointing out the error of judgement on her part and emphasizing that Washington will continue to be dependent, to a large extent, upon the initiative of the field.

5. It is recommended that appropriate steps, including meetings and staff studies as required, be taken to assure that no hiatus occurs between the expiration of one fiscal year and the availability of funds for the succeeding year.

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[REDACTED]
Deputy CIA Librarian

cc: Chief, Acquisitions Branch
Chief, SE/1, OBR